

# LUTSEN TOWN BOARD

October 20, 2020

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of September Monthly Meeting Minutes
5. Commissioner's Report (Ginny Storlie)
6. Clerk's Report:
  - A. Correspondence: Email of invoices – see claims; Emails & calls re digital speed signs – answered questions/provided next steps; emails & calls re Lutsen town sign; scheduled times for location review, researched new location & feedback with MNDOT and Supervisor L Cooper; request from Lutsen Liquor Store for support of license renewal memo included–see New Business; Lutsen Mountains Corporation re liquor license renewals copy of letter on file –see New Business; Quantity Takeoff in Construction –ad for estimation services – filed; Marketing Update from Visit Cook County - Fall 2020 – links: [September 2020 Marketing Report \(recording\)](#) or [September Marketing Report Slide Deck](#) ; LTTA Meeting by Zoom on 10.13 – forwarded to board since it is before Oct meeting so they could attend or share with others; CARES Act funding report update requested...done already; Email re use of Town Hall for possible court event; Minnesota Department of Agriculture Newsletter with invasive species & disease information – contact clerk lutsentownship@gmail for a copy;
  - B. Downtown Streetscape grant application for Lutsen town sign sent & awarded : see Old Business below for more info
  - C. NSFCU Banking Process for LutsenTownship-Resolution0916152150 – needs signatures
  - D. Clearview Store regarding payment method – Owner agreed to keep process of check payment
  - E. Moondancers Fiber Friends use of town hall completed and on calendar. Payment received thru Dec 2020
  - F. CARES [Covid 19]: Expenditure Report to [CRAOffice.mmb@state.mn.us](mailto:CRAOffice.mmb@state.mn.us) seven business days after the end of each reporting period. Total spent \$4,016.20 – unspent \$6,883.80. Request to order air purifier & 2 voting booths; also need protective shields for election judges [will borrow shields from Cook County]
7. Treasurer's Report
8. Review and Approval of Claims:
9. Fire Chief's Report
10. EMS Chief's Report
11. Supervisor Reports
  - A. Carl Friesner
  - B. Lollie Cooper
  - C. Colleen Brennan:
12. Old Business
  - A. Speed Display Sign: update and motion required
  - B. Town Park volleyball court – net and lines
  - C. Fire/EMS bathroom remodel update
  - D. Lutsen town sign – update
  - E. Century Link payment arrives late – other methods to pay [by credit card \$8.95 each time or give access for auto Pay or do we change service to Broadband?
13. New Business
  - A. Liquor License renewal support to Cook County requested from:
    - Lutsen Liquor Store
    - Lutsen Mountains Corporation for Northern Lights Entertainment, dba Pap Charlie's; Lutsen Mountains Corporation, dba Summit Chalet; Lutsen Mountains Corporation, dba Rosie's Café
    - Superior National at Lutsen Golf Course
    - Lockport, Inc dba Lockport Marketplace & Grill's request for renewal of their 3.2 malt liquor off sale license --November 1, 2020 through October 31, 2021.
  - B. Hydrant at Caribou Lake: Property owners note that visitors are parking that will make it impossible for Fire

Truck access and suggest signage.

- C. Bid ads in News Herald for snowplowing/snow removal and bid sanding – dates suggested: week of Oct 23 and week of Oct 26 with bids due Nov 12 for Board decision at November 17 meeting
- D. Variance request for PID 27-126-1140. Comments due Oct 14 which is outside of Board Meeting time frame- No Action could be taken; email & call made to Planning & Zoning re this but no response received

- 14. Donations: To EMS from Stillman
- 15. Citizen Comments:
- 16. Adjournment: