

# LUTSEN TOWN BOARD

February 16, 2021

## AGENDA

1. Call to Order: Attending via Zoom session- do roll oral call/visual check in
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of January Monthly Meeting Minutes
5. Approve Audit & Budget Meeting Minutes
6. Commissioner's Report (Ginny Storlie)
7. Clerk's Report:
  - A. Correspondence: Again communicated with Cortnee at Auditor's Office re training of 2 as new election judges; Email re process for becoming a write in for the supervisor position – suggest TIP & News Herald contact [person also asked about conflict of interest issues – gave info on MAT website; email re County ordinances on feeding wildlife – referred to Commissioner Storlie; MATIT Workers Comp audit question on pay for Park maintenance – responded that mowing under contract and cleaning is now a township employee which is different and left under maintenance [I.E., how it was completed is correct.]; Feb 4 and 10: info on ARDC economic development strategy webinar link to register For a complete schedule and registration, visit <https://www.surveymonkey.com/r/CEDSRegistration> --sent to board to share since these dates were before today's meeting; Arrowhead Agency on Aging – Low Vision Awareness Month – copies to supervisors; PERA for Firefighters info – completed required contact info and sent to liaison C Firesner & Chief Goettl; Joint Powers Meeting request for attendance – asked supervisors if they wish to attend to announce so multiple attendance could be posted as required; IRS notice of line error on Sept 2019 3<sup>rd</sup> quarter form 941 – contacted and fixed error; CC New Herald request for election and absentee voting info – replied via email to questions; County Assessor LBAE Notice – see New Business and forwarded to Supervisors for review 7 required updated info; Gitchi Gami Trail Assoc request to legislature and request to use parking lot as trail head parking –see New Business; emails offering website alterations – copied to communication file
  - B. Created Zoom meeting invitation for both February 2 Audit & Budget Mtgs & this Feb 16 Board meeting; posted on website and usual places as per mandate
  - C. After supervisor approval of draft sent letter to DNR & Gitchi Gami Trail Association representatives, Sen Bakk & Rep Eklund regarding urge to get engineering design for Lutsen trail segment
  - D. Continue to published and posted election 2021 notices as required
  - E. Ballots are completed for mailing if requested by February 5. Contact clerk
  - F. Completed MATIT Audit report and mailed
  - G. Completed & submitted 2020 fiscal end of year reporting to State Auditor's Office
8. Treasurer's Report
9. Review and Approval of Claims:
10. Fire Chief's Report
11. EMS Chief's Report
11. Supervisor Reports
  - A. Carl Friesner
  - B. Lollie Cooper
  - C. Colleen Brennan:
12. Old Business
  - A. Town Park volleyball court – next spring
  - B. Lutsen town sign current steps/update
  - C. Park tree removal
13. New Business
  - A. Decide how to conduct 2021 March 9 Annual Town Meeting at 8:05
  - B. Lutsen Local Board of Appeals & Equalization --scheduled for Tuesday, May 18, 2021 from 6:00pm to 7:00pm.
  - C. Gitchi Gami Trail Proposed request for funding – asking for motion to allow trail parking at Town Hall

14. Donations: Poplar Ridge Townhomes Assoc, Village at Luten Mountain Condominium, Townhomes at Lutsen Mountain Association

15. Citizen Comments:

16. Adjournment: