

LUTSEN TOWN BOARD
MEETING
April 21, 2020
AGENDA

1. Call to Order
2. Resolution to Proceed with Remote/Virtual Meeting by Teleconference
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of March Monthly Meeting Minutes
6. Commissioner's Report (Ginny Storlie)
7. Clerk's Report:
 - A. Correspondence: CCHE: updated student support & calendar – placed on website home page; Business Impact Resources during COVID-19 – site included tax info; MN Dept of Revenue notice on income tax file/pay due date change to July; Property Assessment info request – replied this is County Assessor role and forwarded info – with PID this can be viewed on County website as well; Local Bd of Appeal & Equalization training was to be available for supervisors if all were newly elected – not an option if C Friesner is available – if not, Lutsen Board would not be able to lead meeting for 2 years; several cancelled hall rental apps; The Northspan Group, Inc. info@northspan.org; MAT conference calls info – shared with supervisors; County Emergency Response Protocol – shared with supervisors & gave R Rogers the emails for board members; Governor Walz Covid 19 updates – shared as needed; MN Housing updates --http://www.mnhousing.gov/sites ; Cook County Higher Education MN PERA - COVID-19 FAQ for Employers – copied for town use--<https://cookcountycovid19.org>, provides a centralized location for up-to-the-minute information on local, state and national data; -- placed on front page website; CCHE April events, updates, resources re COVID 19 --see website at www.myCCHE.org or call 218 387 3411; MN DNR Zoom session on water levels and impacts—shared sign in with residents: April 29, PM via Zoom (registration required) Registration: Please register by Friday, Apr 24 https://uwextension.zoom.us/meeting/register/vJYqduugqDwuVUP0HQhbs-VK37ev_9IP8g Cook County Census—only 13.7% have responded [dead last in MN county response] Response needed to secure appropriate funding--Online responses at www.2020census.gov or call 844-330-2020.
 - B. Transfer of funds from GMSB to NSFCU completed and CTAS distribution noted on 3.18.20
 - C. Signature Card for Checking Account completed/needs signatures of new Vice Chair...and except for Deputy Treasurer or Deputy Clerk. Postponed until Reorganization Meeting
 - D. Signature Card for Credit Card Policy – signatures needed
 - E. Website Listing service ...\$228/yr: Township already has one thru our WIX website for 2 more yrs. Need another?
 - F. Reorganization Meeting ...Required: **Postponed until Face to Face Board Meeting**
8. Treasurer's Report
 - A. Auditor Request regarding 1st half Tax Levy delay/amount given and township finance position
9. Review and Approval of Claims:
10. Resolution to Temporarily Require Single Signature on Approved Claim Checks and Payroll Checks
11. Fire Chief's Report
12. EMS Chief's Report
13. Supervisor Reports
 - A. Carl Friesner
 - B. Lollie Cooper
 - C. Colleen Brennan
14. Old Business
 - A. Town Hall Cleaning: One interested party--Next steps?
 - B. Refinishing town hall floors: May 21...notification to all hall user groups and moving of hall furniture scheduled
 - C. EMS bay door gasket installation:
 - D. Speed limit & signage: Letter to DOT?
 - E. Policy update for use of Town Hall by residents for health/social/recreation programs [E.g., Bone Builders]
 - F. Coffee Maker
 - G. Storage Shed Replacement
15. New Business
 - A.

16. Donations:
17. Citizen Comments
18. Adjournment