

Approved

**Lutsen Township Board
2021 Budget Planning Meeting Minutes
February 4, 2020
Lutsen Town Hall**

Present: Sharon Hexum-Platzer, Paul Goettl, Ashley VanDoren, Elis Walch, Andrew Beavers, James Coleman, Matt Kartes, Carl Friesner, Henry Walch

Call to Order: Meeting called to order at 6:33 by Chairperson A Beavers.

Pledge of Allegiance: The Flag was presented, followed by the Pledge of Allegiance.

Approval of the Agenda: The agenda was reviewed. A Beavers made a motion to approve the agenda and was seconded by C Friesner . The motion carried unanimously.

Business: Review of 2020 General Budget and Planning of Proposed 2021 Budget

Review of 2020 Fire and EMS Budgets and Planning of Proposed 2021 Budget

- General Administration, Fire Administration Fire, and EMS, Building payment, Truck Fund, PERA impact the proposed budget. Historical budget data was reviewed -- supervisors, fire chief, and ems chief reviewed the data line by line for each of the budget categories. Chief Coleman shared possible needs and plans for fire department equipment, building maintenance and added personnel. Chief Kartes shared planned CPR equipment. Both identified training costs for license requirements and travel costs. Both chiefs plan to complete more specific future capital costs with Treasurer Goettl by August continuation meeting for any final budget plans/changes.
- No final donations were included in the General Administration category since the donation requests remain to be presented and reviewed/voted by the public during the Annual Meeting March 10. Lutsen Jr Alpine group did present their request which is reflected in the budget proposal.
- Note that changes to budget are possible at the continuation of annual meeting in August by which time a half year of expenditures would indicate any other budget needs. All information should be presented at the March 10 Annual Township meeting including any requested donations/appropriations for which the residents can comment and vote upon for support.
- Total **proposed** 2021 budget [without donations/appropriations] is \$219,350. [General Administration: \$39350 which includes the additional 2020 election costs to the Township; Fire Administration: \$35,450 which includes an additional cost for replacing/refurbishing the storage building; Fire Dept and EMS Dept: \$100,155 which includes a capital expenditure for mobile CPR equipment. Details for each category are available in the Township Office.
- Treasurer Goettl then proceeded to share sources for funding that will actually reduce the town's levy amount. The current proposal for the budget is proposed to the town residents. He explained that they approve the budget total. A Beavers made a motion to approve this preliminary 2021 budget proposal. E Walch seconded. Motion passed. Note: Supervisors make final expenditure decisions and town residents only recommend specific expenditures [E.G., donations or contributions].

Citizen Comments: None

Adjournment: A Beavers made a motion to adjourn the meeting, seconded by C Friesner.; motion carried unanimously. Meeting adjourned at 7:38 pm.

Respectfully Submitted,

Sharon Hexum-Platzer
Township Clerk

Chairperson