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**Lutsen Township Board Meeting Minutes**  
**November 15, 2022**  
**Lutsen Town Hall**

**Present:** Sharon Hexum-Platzer, Ben Belland, Ashley VanDoren, Car Friesner, Samantha Mcquatters-Spangle, Paul Geottl, Lollie Cooper, Ginny Storlie

**Call to Order:** Meeting called to order by Chairperson, C Friesner at 7pm.

**Pledge of Allegiance:** Flag was presented for the pledge of allegiance.

**Approval of Agenda:** C. Friesner made a motion to approve agenda, L. Cooper seconded. Motion passed.

**Approval of August Meeting Minutes:** C Friesner made a motion to accept September meeting minutes, L. Cooper seconded. Motion passed.

**Commissioner's Report:**(Ginny Storlie)

- Ginny Storlie was re-elected as commissioner for Lutsen district
- Attended Gitchi-Gami trail with DNR representative; discussion about who owner the frontage road and how it will be addressed as the bike trail is constructed with hopes to keep this road in its current condition as opposed to separate driveways connecting directly to highway 61 for access.
- Review of worker classification and pay scale discussed at a committee meeting
- Capital improvement plan will be reviewed on December 1<sup>st</sup>; open to the public
- Cook County treasury department can be awarded 2 million in ARPA funds in regards to land value, population and poverty rate. When the county applies they will receive 1 million in 2022 and 1 million in 2023 for capital improvement and expenses. Future of funds to be discussed after the first of the new year.

**Clerk's Report:** S. Mcquatters-Spangle Deputy Clerk: S. Hexum-Platzer

**Correspondence:** Toured town hall for interested parties. Reserved townhall rentals for 6 separate individuals. Communicated Mr. Liu follow up report of bike trail walk (on file). Registration is now open for the Office of the State Auditor's annual Local Government Training Conference on Thursday, November 17-virtual. HomeHelpMN Funds Are Still Available on part due expenses. Forwarded information on website updates to other supervisors. Directed questions about year home was built. Veterans day flags fly at full staff not be confused with Memorial Day. Communicated with Maren Webb for Oct. 27 bike trial walk. Forwarded ALLCO meeting info to supervisor Cooper. Emailed between supervisor, attorney and possible appraiser. Helped set up Covid booster clinic at townhall with stationed defibrator from EMS. Arrowhead are collecting donations for Operation Family Christmas. Members can bring in hats, gloves, and mittens to decorate the "Mitten Tree" in their office.

- A. Snow and Sanding bids posted; due by Nov 10<sup>th</sup>. -1 bid submitted for snowplowing from Mr. Schmitt. C. Friesner motioned to accept bid, L. Cooper seconded. Motion passed.  
1 bid submitted for sanding by . C. Friesner made a motion to accept bid. L. Cooper seconded. Motion passed.
- B. Requested Sharon's help to resolves issue with park sign
- C. Sharon ordered equipment for park/dog park

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**Treasurer's Report:** A VanDoren:

Balances as of October 31, 2022. NSFCU Business checking account is \$339,554.16. General Building fund is \$35,684.55. At Grand Marais State Bank Operating General Fund Money Market is \$50,266.33; GMSB Checking is \$50,000; Fire/EMS Truck Fund 193,403.50; Total Funds— \$668,910.18; YTD Receipts \$212,274.59; YTD Disbursements \$185,382.25; General Town Budget \$25,700.00; Fire District Budget 166,745.00; 2022 General Town Levy: \$20,500 and Fire District Levy \$136,000: Approved 2022 total tax Levy is 156,500.

C. Friesner made a motion to accept the treasurer's report. L Cooper seconded. Motion passed

**Review and Approval of Claims:**

- Clerk S. Mcquatters-Spangle provided the invoiced November Claims. Details; 15 claims for a total of \$6,384.13 This included MATIT workers comp insurance for \$2,162.00; Township attorney pay in regards to a Cartway for \$902.00.  
C. Friesner made a motion to approve claims, L. Cooper seconded. Motion passed.
- Clerk provided November payroll Claims for a total of \$2070.00. C Friesner made a motion to approved payroll. L Cooper seconded. Motion passed
- Cash Control Statement for September was reviewed and compared to the Treasurer's Information and matched. Supervisors signed a document which is on file.
- Claims approval and Payroll distributions were signed by Supervisors; copies are on file in the town office.

**Fire Chief's Report:** Paul Geottl:

- 2 fire calls
- Training with new fire pump and plans to place small improvements on fire truck such as folding steps for better access.
- Preplanning training on winter access to specific locations and situations
- Fire foam inspected and replacement

**EMS Chief's Report:** (Ben Belland)

- 5 EMS calls
- Training on overdosing and drug narcotics
- **Currently the Lutsen EMS is short of staff and seeking any individual interested in training; if interested please contact [lutsentownship@gmail.com](mailto:lutsentownship@gmail.com) ; Fire Chief Paul Geottl or EMS Chief Matt Kartes**

**Supervisors Report:**

**C Friesner:**

- Ordered supplies for townhall shed

**L Cooper:**

- Virtually attended ALCCO meeting
- Acquiring service of appraiser for Skinner-Larson cartway

**C Homyak:-** Not in attendance

**Old Business:**

- Storage shed to continue build when supplies including door arrives
- EMS truck insurance claim awaiting assessor and rental truck availabilities; C Homyak will contact MATIT insurance on updates.

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- Skinner, Larson cartway; L. Cooper contact an appraiser on behalf of Lutsen Township, currently awaiting proposal to continue cartway process. Meeting to accept proposal or reassign meeting date to commence on December 12, 2022.
- New locks and keys for Township building- C Friesner will call locksmith Patrick Reeves.
- Relocation of 40MPH speed signs; C. Friesner will contact Mr. Miles to receive an update.
- MN DOT bike trail walk October 27, 2022 update; awaiting summery of walk.
- Lutsen township website update; Clerk will send email correspondence to supervisor to review.
- Culture and tourism grant update with Sharon; Sharon order equipment and supplies including signage and soccer goals with anticipation to order the remainder of supplies including picnic tables upon completion of storage shed. C. Friesner to contact Jon Woerheide to place a light on flag pole near caribou trail.

**New Business:**

- Fire fighters applied for and awarded a DNR grant for a 50/50 match for wildland gear totaling \$4800 with township matching \$2400. C. Friesner motioned to match the 50/50 grant award, L. Cooper seconded. Motion passed.

**Donations:** N/A

**Citizen Comments:** N/A

**Adjournment:** C Friesner made a motion to adjourn; seconded by L Cooper. Motion passed and meeting was adjourned at 7:51pm

Respectfully Submitted, Samantha Mcquatters-Spangle; Clerk Carl Friesner; Chairperson