

Approved

**Lutsen Township Board Meeting Minutes**  
**June 21, 2022**  
**Lutsen Town Hall**

**Present:** Chris Homyak, Sharon Hexum-Platzer, Ginny Storlie, Ashley VanDoren, Carl Friesner, Samantha McQuatters-Spangle, Paul Goettl, Lollie Cooper, Matt Kartes, Bill Gabler, Jason Hale

**Action items underlined**

**Call to Order:** Meeting called to order by Chairperson, C Friesner, at 7:00 pm.

**Pledge of Allegiance:** Flag was presented for the pledge of allegiance.

**Approval of Agenda:** C Friesner made the motion to approve the agenda. C. Homyak seconded. Motion passed.

**Approval of May Meeting Minutes:** C Friesner made a motion to accept the minutes. C. Homyak seconded. Motion passed

**Approval of LBAE Meeting Minutes:** C Friesner made a motion to accept the minutes. L. Cooper seconded. Motion passed

**Approval of Special Cartway Meeting Minutes:** New language added to meeting date as tentative request until required monetary deposit. C Friesner made a motion to accept revised minutes. L Cooper seconded. Motion passed.

**Commissioner's Report** (Ginny Storlie):

- Introduction to the new executive director of Housing and redevelopment authority Jason Hale. A new resident of Lutsen he can be contacted at [director@cookcountyhra.org](mailto:director@cookcountyhra.org) for questions or comments concerning housing development and future plans.
- The month of April/May Local Board of Associations and Equalization had over 530 appeals. 52 currently still open with plans to be heard at LBAE meeting on Thursday June 23, 2022
- Ribbon cutting ceremony for opening of Cutface Gitchi Gami Trail on Tuesday June 14, 2022 attending by representatives from senator Smith and Klobuchar offices.
- Carboard trailers formerly located at the bottom of Ski Hill Rd is no longer available as the owner is currently trying to sell. DNR has plans to use this location as a trail head for the Gitchi Gami trail. Public property is currently still under consideration for relocation for cardboard trailers.
- Zoning concerns addressing adult entertainment and possible ordinances are place will be looked into.

**Clerk's Report:** S. Mcquatters-Spangle- **Deputy Clerk:** S. Hexum-Platzer

- Correspondence: Call re use of parking lot for overnight camping for Lutsen 99er. Answer from supervisors...No due to use by trailers, dumpster and fire parking; Call RE: gravel and grading – referred to their association & County Hwy Dept; Call RE: insurance question on a fire call – referred to Chief Goettl and fire email; call re zoning question for town homes at Moose Mountain – referred to County and Zoning ordinances for Lutsen; Call RE: insurance determined by fire protection status/rating - ???; Meet and greet with new HRA director postponed until June meeting; June 4 annual Arrowhead meeting-Sharon was elected on board of directors! Communities, broadband, outdoor recreation and higher education in northeastern Minnesota receive over \$7.1 million in economic development funding; Request for fire patch number-sent request to fire chief. The application period for HomeHelpMN has been extended until August 17. Request for short term rental ordinances and zoning maps-directed to Land Services. Annual Lake & Cook County Township meeting with our District 10 representative via zoom Oct. 27 at 6:30. Call RE dead bear-contacted sheriff dept.
- Lawn mowing contract signed and filed
- Sharon completed letter to Mr. Miller for speed limit sign expansion
- New firefighter paperwork given to file
- Cartway minutes draft filed and posted
- 3 Townhall applications received and booked
- 14 checks voided due to clerical error #16926-16939

**Treasurer's Report:** A VanDoren.

- Balances as of May 31, 2022. NSFCU Business checking account is \$260,499.92 Building fund is \$35,669.60 At GMSB Operating General Fund Money Market \$50,264.22, GMSB Checking is \$50,000; Fire/EMS Truck Fund, \$193,397.03. Including the \$25,000 truck transfer. **Total funds--** \$589,830.77 YTD Receipts \$50,339.83. YTD Disbursements \$100,321.75. 2022 GeneralTown Budget \$28,700.00; 2022 Fire District Budget \$166,745. 2022General Town Levy: \$20,500 and Fire District Levy: \$136,000. Approved **2022 total Tax Levy** is \$156,500

C. Friesner made a motion to accept the treasurer's report. L Cooper seconded. Motion passed.

**Review and Approval of Claims:**

- Clerk S. Mcquatters-Spangle provided the invoiced May claims. Details: 15 claims for total of \$26,349.14. This included \$19,395.36 for the 10<sup>th</sup> building repayment loan, 2,789.66 for visual/audio equipment for townhall improvement. L Cooper motioned to approve claims, C Friesner seconded. Motion passed
- Clerk provided May payroll claims for total of \$5,535.09. L. Copper made a motion to approve the payroll claims as presented. C Friesner seconded. Motion passed.
- Cash Control Statement for May was reviewed and compared to Treasurer's information. Supervisors signed document which is on file.
- Claims approval and Payroll distributions were signed by Supervisors; copies are on file in the town office.

**Fire Chief's Report:**

- Cars currently in parking lot used for vehicle extraction to be moved when tow truck from cook county towing is repaired
- 14 fire calls this quarter Half were false alarms.
- Training included vehicle extraction and laddering a building with equipment
- Applied for 50/50 grand with DNR for new turnout equipment
- 1 set of turnout equipment ordered
- Attended every other month meeting of Fire Chiefs in Colville MN and toured their 4 shipping containers to be turned into a training facility funded with grand from North Shore Health Foundation; open to shared training exercises.
- New firefighter Rich Graham was hired with a background in forest service has started the classes and training for firefighting

**EMS Chief's Report:** Chief Matt Kartes

- 6 calls for the month of May
- Extraction practice on trails for anticipation of the Lutsen 99'ner
- First aid station to be set up for Lutsen 99'ner at the corner of Honeymoon and Caribou with trailer, truck and tent; map for route is currently online
- Fire and EMS setting up fish fry station in Tofte on the 4<sup>th</sup> of July with new support Lutsen t-shirts, 3 days of food prep leading up to celebration and candy for parade.

**Supervisor Reports:**

C Friesner:

- Discussed legality of Cartways with Lutsen Township attorney and stepped needed to progress
- Construction saw completion on half of new township shed roof
- New shed door purchased with plans for self-contained roll up garage door to be ordered estimated at \$800
- Steve Duclos finished pump house painting
- Caribou Highlands sent a thank you card for use of tables from townhall for an event.
- DNR grant was not approved currently but will be resubmitted
- Communicated with contracted mowing contractor David Somnis on clearing area near slide and swings next to ball park.

L Cooper:

- Worked on WTIP radio on behalf of the township

C Homyak:

- Housing meeting for Housing committee meet for introduction to new director
- Audio/Visual equipment received. He will insure that zoom equipment works and that AV equipment is installed.
- Communicated with Sundew Technical on possible reasons for speed sign issues.

**Old Business:**

- EMS truck claim for repair due to hail damage is currently on hold until a comparable lending vehicle is available while the EMS truck being repaired.
- 40 mile per hour speed sign personal was able to inspect the speed signs however an internal element may be at fault. Sundew Technical is currently waiting to hear from company sign is currently under warranty with. C Homyak will be contact point for speed sign issues
- Homyak will inspect the Audio/Visual equipment and Fire/EMS crew will install the large screen.
- Clerk & deputy clerk will update to rental application contract/waiver to include optional use of new audio/visual equipment and increased price and deposit if used.
- Cartway public hearing date waiting for security deposit with tentative date of August 25, 2022. C Friesner will review with Lutsen Township legal counsel to inform all other legal representatives of deadline and new tentative date. He reported that we heard from our counsel that attorney for the Tall Timber HOA reports that they do not want cartway to access through their road
- Upon receiving cartway security deposit, clerk will create a new fund code is to be used to continually track funds for records.

**New Business:**

- Lutsen Rummage sale organizer, Sharon Hexum-Platzer, requested use of stored fire dept table for July 9<sup>th</sup> rummage sale with proceeds to go to dental for children of low-income families and Care Partners helping local elderly care needs. C. Friesner motion to allow Lutsen Rummage sale to use tables from fire hall. C Homyak seconded. Motion passed.
- Reminder: ALCCO meeting to be held over zoom on Oct. 27 at 6:30pm

**Donations:** None

**Citizen Comments:** NA

**Adjournment:** C Friesner made a motion to adjourn; seconded by L Cooper. Motion passed and meeting was adjourned at 8:2 p.m.

Respectfully Submitted, Samantha Mcquatters-Spangle Clerk

C Friesner Chairperson

