

LUTSEN TOWN BOARD

January 19, 2021

AGENDA

1. Call to Order: Attending via Zoom session- do roll oral call/visual check in
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of December Monthly Meeting Minutes
5. Commissioner's Report (Ginny Storlie)
6. Clerk's Report:
 - A. Correspondence: PERA Exclusion Report notice-completed and submitted; Liquor license question from County Auditor – responded to connect with owners re their process and steps; phone call re upcoming election; Notice for necessary LBAE training before Feb 2021 – forwarded to L Cooper; Request for assessments – responded not by township at this time; communicated with Cortnee at Auditor's Office about training of 2 as new election judges – see new business below;
 - B. Created Zoom meeting invitation for this Jan 19 Board meeting; posted on website and usual places as per mandate
 - C. Sent adjusted liquor license support letter for Lutzen Mountainside Lodge LLC dba The Mountain Inn at Lutsen to Cook County: Questions send to owners
 - D. Published and posted election 2021 notices as required
 - E. Jan 12 filing final date – ballots to be completed for mailing if requested by February 5. Contact clerk
 - F. Completed annual sales & use tax
 - G. Purchased, completed W2s and 1099s and mailed; completed uploading data to MN Revenue & SSA for Federal reporting
7. Treasurer's Report
8. Review and Approval of Claims:
9. Fire Chief's Report [& approval of newly elected chief]
10. EMS Chief's Report
11. Supervisor Reports
 - A. Carl Friesner
 - B. Lollie Cooper
 - C. Colleen Brennan:
12. Old Business
 - A. Town Park volleyball court – next spring
 - B. Lutsen town sign current steps/update
13. New Business
 - A. Name/Select Election Judges: Leah Ekstrom, Melissa Rexrode, S Hexum-Platzer, possible Harleigh Lindquist and Samantha McQuatters if trained; Colleen Brennan as needed
 - B. Park bench moved...action?
 - C. Hall rental for unused sessions—how to adjust
 - D.. New computer for clerk?
 - E. Set date for Audit of 2020 records & Budget for 2021 Virtual ? Suggest February 2nd Times? Process for Supervisors to review data and collect copy of 2020 records as needed.
14. Donations: D Grosslein and Green Family
15. Citizen Comments:
16. Adjournment: