

**Lutsen Township Board Meeting Minutes**  
**October 18, 2022**  
**Lutsen Town Hall**

**Present:** Chris Homyak, Sharon Hexum-Platzer, Matt Kartes, Ashley VanDoren, Car Friesner, Samantha Mcquatters-Spangle, Paul Geottl, Lollie Cooper

**Call to Order:** Meeting called to order by Chairperson, C Friesner at 7pm.

**Pledge of Allegiance:** Flag was presented for the pledge of allegiance.

**Approval of Agenda:** C. Friesner made a motion to approve agenda, C. Homyak seconded. Motion passed.

**Approval of August Meeting Minutes:** L. Cooper made a motion to accept September meeting minutes, C. Homyak seconded. Motion passed.

**Commissioner's Report:** not in attendance

**Clerk's Report:** S. Mcquatters-Spangle Deputy Clerk: S. Hexum-Platzer

**Correspondence:** Toured town hall for 4 possible rentals including early childhood classes; new town hall rentals. Communicated training classes with town board members. Notification cartway party in opposition will now be representing themselves in all future matters. Notification of DNR trail walk to board members. Half-Staff Alert National Fallen Firefighters Memorial; send to fire chief. Minnesota Housing Welcomes Rudi Mohamed as Chief Information Officer. MATIT coverage, changes and renewal policy; sent to supervisor in charge. Donation request sent to Arrowhead for fall celebration. Registration for the Office of the State Auditor's Local Government Training Conference will be Thursday Nov. 17, 2022. The first meeting of the State Auditor's 2022-2023 Volunteer Fire Relief Association Working Group will be on Wednesday, October 19 from 2:00 p.m. to 3:30 p.m.

- A. Liquor license renewal sent and verified with deputy auditor
- B. Deputy Clerk Sharon completed and submitted Tourism Grant; Grant awarded

**Treasurer's Report:** A VanDoren:

Balances as of September 30, 2022. NSFCU Business checking account is \$352,828.77. General Building fund is \$35,681.52. At Grand Marais State Bank Operating General Fund Money Market is \$50,265.90; GMSB Checking is \$50,000; Fire/EMS Truck Fund 193,403.50; Total Funds-- \$682,179.69; YTD Receipts \$212,205.89; YTD Disbursements \$172,469.38; General Town Budget \$25,700.00; Fire District Budget 166,745.00; 2022 General Town Levy: \$20,500 and Fire District Levy \$136,000: Approved 2022 total tax Levy is 156,500.

C. Friesner made a motion to accept the treasurer's report. L Cooper seconded. Motion passed

**Review and Approval of Claims:**

- Clerk S. Mcquatters-Spangle provided the invoiced September Claims. Details; 19 claims for a total of \$11,449.64 This included Federal and Minnesota quarterly taxes for \$2,174.19; Summer mowing of townhall and park for \$1520.00; Cartway Attorney fees for \$3,124.00 and EMS medical supplies for \$1,340.00.

C. Homyak made a motion to approve claims, L. Cooper seconded. Motion passed.

- Clerk provided September payroll Claims for a total of \$2,956.23. C Friesner made a motion to approved payroll. L Cooper seconded. Motion passed
- Cash Control Statement for September was reviewed and compared to the Treasurer's Information and matched. Supervisors signed a document which is on file.
- Claims approval and Payroll distributions were signed by Supervisors; copies are on file in the town office.

**Fire Chief's Report:** Paul Geottl:

- 3 fire calls
- Rope training up Lutsen ski hill
- New fire truck pump received and installed
- Completed fit test; pulmonary function tests; blood tests; urinalysis for firefighters. All 12 personnel passed for interior firefighting
- Lutsen fire truck will attend trick or treat even at Caribou Highlands on October 22, 2022
- Fire chief meet and conversed with sheriff department, emergency staff, dispatch and health care foundation.

**EMS Chief's Report:** (Matt Kartes)

- 8 EMS calls
- EMS personnel completed recertification that required it
- Training on overdosing and drug narcotics
- **Currently the Lutsen EMS is short of staff and seeking any individual interested in training; if interested please contact [lutsentownship@gmail.com](mailto:lutsentownship@gmail.com) ; Fire Chief Paul Geottl or EMS Chief Matt Kartes**

**Supervisors Report:**

**C Friesner:**

- Attended Lutsen fall celebration
- Attended walkthrough with DNR representative on proposed bike trail route
- Conversed with Mr. Bonin on lock replacements in townhall
- Worked on townhall shed construction

**L Cooper:**

- Contacted and collected gifts for Lutsen fall celebration

**C Homyak:**

- Organized Fall celebration including buying supplies, food and decorations
- Attended and hosted Lutsen fall celebration
- Reviewed MATIT insurance information
- Attended walkthrough with DNR representative on proposed bike trail route

**Old Business:**

- Storage shed to continue build on October 23, 2022
- EMS truck insurance claim awaiting assessor and rental truck availabilities; C Homyak will contact MATIT insurance on updates.
- Skinner, Larson cartway; L. Cooper will contact an appraiser in cartway process.
- New locks and keys for Township building- C Friesner will call locksmith
- Relocation of 40MPH speed signs; C. Friesner will contact Mr. Miles to receive an update.
- Fall celebration; \$400 spent

**New Business:**

- MNDOT to attended walkthrough of proposed bike trail route October 27, 2022 at 10:30, meeting in the parking lot at the corner of Caribou trail and Highway 61; quorum to be posted as two supervisors plan to attend

**Donations:** N/A

**Citizen Comments:** N/A

**Adjournment:** C Friesner made a motion to adjourn; seconded by L Cooper. Motion passed and meeting was adjourned at 8:55pm

Respectfully Submitted, Samantha Mcquatters-Spangle; Clerk Carl Friesner; Chairperson