

Approved

Lutsen Township Board Meeting Minutes
July 19, 2022
Lutsen Town Hall

Present: Chris Homyak, Sharon Hexum-Platzer, Ginny Storlie, Ashley VanDoren, Carl Friesner, Samantha McQuatters-Spangle, Paul Goettl, Lollie Cooper, Matt Kartes

Action items underlined

Call to Order: Meeting called to order by Chairperson, C Friesner, at 7:00 pm.

Pledge of Allegiance: Flag was presented for the pledge of allegiance.

Approval of Agenda: C Friesner made the motion to approve the agenda. C. Homyak seconded. Motion passed.

Approval of May Meeting Minutes: L. Cooper made a motion to accept the minutes. C. Homyak seconded. Motion passed

Commissioner's Report (Ginny Storlie):

- Election judge list received with many volunteers applying throughout Cook County
- Sheriff Pat Eliassen came before the board stating the county is short 2 deputies and 2 dispatch workers. Cost of training deputy is about \$23,000
- First invasive species meeting since 2018/2019 has begun to meet quarterly, spear headed by Tia Parks in the highway department to collaborate on identifying and solutions throughout the county.
- Talks to temporarily return cardboard recycling trailers to parking lot at the bottom of Ski Hill Road as the DNR awaits engineer planning for newly bought land-estimation 1-2 years out.
- Gitchi Gami trail meeting discussed the need for 2 small bridges constructed to cross creeks between Ski Hill Rd and downtown Lutsen
- New legislature to begin meeting with new elects; discussion on a possible raise in gas compensation for government employees by a few cents per mile. New mileage rate will be .625
- First Vacation Rental Review ordinance meeting started this week with future meetings every two weeks with input from multiple local businesses chair headed by Ginny Storlie. New HRA director Jason Hale gave an overview on housing with plans to host a housing summit in September 2022. Citizen questions a survey that was received via email on behalf of the Housing Committee; Surveys have been received, compiled and included in the July 18 presentation.
- Garbage on the Lutsen Grandview Park becoming an issue. Recent guests at the park have been leaving bags of garbage near the pavilion, tables moved around the park and general mess throughout the park. A request for possible new signage to address this issue.

Clerk's Report: S. Mcquatters-Spangle- **Deputy Clerk:** S. Hexum-Platzer

- Correspondence: Respond to request for two-day townhall rental-100\$ deposit. Townhall rental for 1 day birthday party. Townhall rental for Tait Lake Association meeting. Townhall rental for memorial service. Responded to call about protection class; responded to call from Cook County zoning for inquiry on new building structure; responded to call on zoning. Received communication for 2nd half of ARPA funding. MAT cards received for distribution. MN housing 2022 Capacity Building Program deadlines updated to July 25th. MN department of Natural resources offering vulnerability assessment training. Phone call re building permits – referred caller to Land Use dept at County; Grant opportunities email- sent to supervisors for review. Financial reporting for GAAP due June 30th. North Shore Federal Credit Union statements reviewed. Ski hill road acquisition completed by DNR with plans for bike trail/multiple use plans. New Minnesota house financial officer Mr. Solomon elected. TIF training available via webinars Monday July 18th 2-3pm and Wed. July 20th 2-3. Half-staff alert for Illinois tragedy. Zoning inquiries for Bridge Run property and Boulder Point property to check zoning for building resort type housing – sent to County Land Use for info; also phone call from County asking how town felt about such construction –no action. C Friesner asked for contact info for maintenance person for Grandview Park--gave info; Received email claim for Lawn care. Environmental site assessment on properties near HWY 61-sent to Cook County zoning for contact. Bike route 41 webinar update-sent reminder to supervisors.
- Filed 2nd quarters federal withholding and MN withholding

- Joined zoom call for “Township Tuesday” questions and review
- check # 16954 void due to clerical error
- claim # 101160 voided due to clerical error

Treasurer’s Report: A VanDoren.

Balances as of June 30, 2022. NSFCU Business checking account is \$325308.43 Building fund is \$35,672.53 AtGMSB Operating General Fund Money Market \$50,264.64, GMSB Checking is \$50,000.00; Fire/EMS Truck Fund, \$193,398.62. **Total funds--** \$654,644.22 YTD Receipts \$145,501.98. YTD Disbursements \$132,205.98. 2022 General Town Budget \$25,700.00; 2022 Fire District Budget \$166,745. 2022 General Town Levy: \$20,500 and Fire District Levy: \$136,000. Approved **2022 total Tax Levy** is \$156,500

C. Friesner made a motion to accept the treasurer’s report. C Homyak seconded. Motion passed.

Review and Approval of Claims:

- Clerk S. Mcquatters-Spangle provided the invoiced June claims. Details: 14 claims for total of \$7,141.21. This included \$1,705.84 for 2nd quarterly federal taxes, \$1,545.81 for building upkeep, \$1910.00 for lawncare upkeep.
 - \$266.00 paid to Lutsen Township Attorney for litigation on Cartway Petition to be assigned new accounting code after security deposit is deposited before next monthly meeting
 - Check [#16954] in the amount of 2,672.25 voided due to clerical error; to be corrected and correct claim processed to Motorola at next monthly meeting.

C Homyak motioned to approve claims, L Cooper seconded. Motion passed

- Clerk provided June payroll claims for total of \$2,012.34. C. Friesner made a motion to approve the payroll claims as presented. L Cooper seconded. Motion passed.
- Cash Control Statement for June was reviewed and compared to Treasurer’s information. Supervisors signed document which is on file.
- Claims approval and Payroll distributions were signed by Supervisors; copies are on file in the town office.

Fire Chief’s Report: Paul Geottl

- 1 fire-Cedar tree below Hall Rd on fire requiring 1000 gallons of water to extinguish
- Training included rope launcher this month
- Applied for 50/50 grant with DNR for new turnout equipment-currently waiting for response
- 4th of July prep for Tofte parade included 100 pounds of fish and 100 pounds of potatoes- best sale regardless of rain
- Skid unit with 400-gallon tank and pump officially ordered with an estimation delivery of 30 days; prep of current fire truck underway for installation
- Enlisting new firefighter in the process

EMS Chief’s Report: Matt Kartes

- 5 calls for the month of June
- Inventory underway for medical supply order with more ordering possibilities through Cook County Hospital
- Training with LUCAS machine

Supervisor Reports:

C Friesner:

- Communication with Lutsen Attorney discussing Cartway Petition and process [see below]
- Town Park clean up dictation
- Lead Coach for Lutsen Wolf Pup T-ball team at the Lutsen ball field

L Cooper:

- Gave WTIP radio report on behalf of the Lutsen Township including announcement of 4th of July firefighter involvement

C Homyak:

- Communication with MATIT insurance personnel
- Research on Cartway Petition and background
- Communication with Sundew Technical for issues regarding digital speed signs

Old Business:

- Storage Shed door ordered; Roof currently in the process of completion within the two weeks.
- EMS truck claim for repair due to hail damage is currently on hold until an insurance adjuster is available to review damage. C Homyak will communicate with MATIT insurance on scheduling an appraisal.
- 40 mile per hour speed sign personal was able to inspect the speed signs however an internal element may be at fault. Sundew Technical is troubleshooting with a third party to fix the issue. C Homyak requested a copy of the digital sign warranty to review; S Hexum-Platzer supplied the copy
- Audio/Visual microphones, speakers and conference equipment to be looked over for installation. C Homyak agreed to look over equipment.
- Clerk & deputy clerk will update to rental application contract/waiver to include optional use of new audio/visual equipment and increased price of deposit if used. C Homyak will contact MATIT insurance to discuss security deposit possibilities; other township rental applications such as Tofte and Schroeder townhall rentals will used as a comparison.
- Cartway public hearing date of August 25, 2022. Security deposit has been reviewed and will be deposited. Treasurer will create a new fund code for this deposit to continually track costs. Motion to approve Resolution 2022-07 made and seconded which then was signed by Chairperson C Friesner and Clerk S Mcquatters-Spangle issuing an order setting forth initial description and settings of public hearing date. August 25 at 6 p.m. Resolution on file in the town office

New Business:

- New signage to be designed and placed at Lutsen Grandview Park to deter litter and waste left on sight
C Friesner will contact Dave Woerheide for signage possibilities

Donations: Tait lake Association donation of \$500, C Friesner made a motion to accept the donation. C Homyak seconded. Motion Passed.

Citizen Comments: Sharon Hexum-Platzer thanked the Fire Relief Association for setting up the tent for the Lutsen rummage sale..

Adjournment: C Friesner made a motion to adjourn; seconded by L Cooper. Motion passed and meeting was adjourned at 8:54 p.m.

Respectfully Submitted, Samantha Mcquatters-Spangle Clerk C Friesner Chairperson

