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**Lutsen Township Board Meeting  
Minutes May 17, 2022  
Lutsen Town Hall**

**Present:** Chris Homyak, Sharon Hexum-Platzer, Ginny Storlie, Ashley VanDoren, Carl Friesner, Samantha McQuatters-Spangle, Steve Duclos, Lollie Cooper, Matt Kartes, Nicole Leand, Philip Larson, Molly Larson Action items underlined

**Call to Order:** Meeting called to order by Chairperson, C Friesner, at 7:00 pm.

**Pledge of Allegiance:** Flag was presented for the pledge of allegiance.

**Approval of Agenda:** C Friesner made the motion to approve the agenda. C. Homyak seconded. Motion passed.

**Approval of Monthly Meeting Minutes:** L. Cooper made the motion to approve April regular board minutes with the correction to the federal milage rate from \$.56 to \$.585, C. Homyak seconded. Motion passed.

**Commissioner's Report** (Ginny Storlie):

- Local Airport Authority has started to development a master plan with FAA for improvement and development. Plans to hire personnel to begin work in the next few years.
- Local government employees 67 strong received a “thank you” meal on behalf of Governor Waltz dedication to all county staff hosted by an administrator.
- Highway engineer has announced Calcium Chloride of 200k gallons will be spread on main gravel roads to diminish dust.
- Budget calendar for each head of department will complete a preliminary by the end of May, with a definite budget report handed in by June in anticipation of Levy.
- Land services is working with commissioners to update the vacation rental ordinances and create a full panel of about 17 people to continuously review.
- Sawbill Creek Bridge will begin construction including a new culvert starting next year.
- Highway department will begin construction for a new salt and sand storage as MN DOT storage is no longer available.
- Labor contracts have all been signed

**Clerk's Report:** S. Mcquatters-Spangle- **Deputy Clerk:** S. Hexum-Platzer

- Correspondence: Emergency quarantine on wood movement put in place for portions of Carlton County and Lake County due to Emerald Ash Borer; Fed gov hosting ARPA /SLFRF Expenditure report 4/2MAT hosting 2022— Deputy clerk completed; Town Law Review and Legal Short Course in Otsego on May 25 Arrowhead Cooperative Annual Meeting on Sat, June 4 with pancake breakfast prior; Email for 2 rentals--completed; New director of Housing Development meeting with township postponed until June month meeting; The HomeHelpMN program will begin accepting applications for assistance on Tuesday, May 17. The application period will be open through Friday, June 17.15 WTIP radio waves music festival on September.2nd Zoom diversity meeting will be held May 24 for U of MN – L Cooper notified; phone call re short rental – sent to County Land Use dept; phone call stove pipe installation – sent to Chief Geottl; phone calls re updating Lutsen website – discussion?
- Sharon Deputy clerk completed ARPA funds reporting for April deadline
- Clerk/Treasurer in person training attended by Sam in Duluth
- Posted mowing bid and LBAE meeting in Cook County News Herald
- Attended ALCCO dinner/meeting with district 10 representative at Schroeder

**Treasurer's Report:** A VanDoren.

- Balances as of April 30, 2022. NSFCU Business checking account is \$272,422.18 Building fund is \$35,666.57 At GMSB Operating General Fund Money Market \$50,263.80, GMSB Checking is \$50,000; Fire/EMS Truck Fund,

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\$193,395.39. **Total funds**-- \$601,747.94 YTD Receipts \$50,323.33. YTD Disbursements \$88,747.00. 2022 General Town Budget \$28,700.00; 2022 Fire District Budget \$166,745. 2022 General Town Levy: \$20,500 and Fire District Levy: \$136,000. Approved **2022 total Tax Levy** is \$156,500

- Building materials for the shed are on fire fund as capital expense
- Ground penetrating devices is under capital items

### Review and Approval of Claims:

- Clerk S. Mcquatters-Spangle provided the invoiced April claims. Details: 14 claims for total of \$10,270.69. This included \$7,107 for insurance. C. Friesner motioned to approve claims, L. Copper seconded. Motion passed
- Clerk provided April payroll claims for total of \$1,487.50. L. Copper made a motion to approve the payroll claims as presented. C Friesner seconded. Motion passed.
- Cash Control Statement for April was reviewed and compared to Treasurer's information. Supervisors signed document which is on file.
- Claims approval and Payroll distributions were signed by Supervisors; copies are on file in the town office.

### Fire Chief's Report: Steve Duclos

- 2 Calls in the month of April
- Annual training with Tofte
- Pump box and CPR training at Lutsen Township
- New member Chris grips has joined Lutsen Firefighters
- Currently waiting for the type 6 pump tank development

### EMS Chief's Report: Chief Matt Kartes

- 5 calls for the month of April
- Anticipating new jacket orders for EMS crew
- EMS crew on stand by on for Superior Trail hiking race on the weekend of May 21, 2022
- Preparation for Lutsen 99'ner bike race for the month of June
- Seeking information for information on washed out bridges-Lutsen Trail breakers and Engineer Robbie Hass

### Supervisor Reports:

C Friesner:

- Discussed legality of Cartways with Steve Fenske, MAT attorney in anticipation of proposed petition
- Contacted Jim Miller on advice to extended 40mph speed limit signs to the west side of Alta Mikana Rd and the east side of Caribou Trail. He advised writing an extension of the speed limit zone.
- Answered an email from Caribou Highlands requesting 6-8 table rentals for an event. C. Friesner motioned to allow Caribou Highlands to borrow tables, L. Cooper seconded. Motion passed
- New material for shed available and construction to begin May 28,2022

L Cooper:

- Worked on WTIP radio on behalf of the township
- Attended ALCCO supper for Cook and Lake County Townships

C Homyak:

- Found visual/ audio items to purchase to update Lutsen Townhall. Planned installation of items to be done after Memorial Day
- Insurance documentation reviewed; reached out to MATIT to review policies

### Old Business:

- Storage building shed construction to begin on framing May 28, 2022
- EMS truck Insurance claim for hail damage submitted in October 2021 In process: This may include having to

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switch out the damaged truck and/or using the other truck. M Kartes will get this quote and will send to MATIT insurance through C Homyak. Postponed until temporary vehicles is secured

- Sundew technical has purchased lithium batteries for speed limit signs and will schedule a time for installation

**New Business:**

- Cartway petition for Skinner-Larson Land. Opposed by Kirk and Nicole Leand.

Petition for the Skinner-Larson Cartway was presented to the board of supervisors by clerk S. Mcquatters-Spangle followed directly by the official response of the opposing party Kirk and Nicole Leand. L. Copper questioned why the Skinner-Larson property currently landlocked just off the Ski Hill Road could not access the lot on the adjacent existing road, Tall Timber Trail. Larsons answered that the HOA opposed noise during construction and denied their request for access.

Their other option was to petition a cartway with the least resistant and shortest access which is an out of use and overgrown two track road that cuts through the opposed parties that currently has an easement for Ski Hill maintenance to access sewer ponds located just north of the land locked parcel; Leand and other property owners Ellie Kind and Rory Scoles; currently not in attendance land. C. Friesner advised the board of supervisors after talking with MAT attorney that the conflicting parties should try and solve the Cartway by their own devices, if no resolution is reached the board of supervisors must reconvene in 30 days' time for a special meeting. Opposing party Leand suggested alternate routes to access the Skinner-Larson property through the Ski Hill LLC maintenance access that has a trail access directly north of the landlocked property. Leland expressed concern of the possibility of commercial use of landlocked property such as a parking lot or high traffic road that cuts through the middle of their property and could harm their regenerative farming and tourism business model to their property. Concern of the development of the proposed Cartway needing to be filled and foundation restructured destroying and devaluing the land and future commercial possibilities of use of the proposed road.

Larson party stated the concern of price and access of using a possible Cartway through Ski Hill LLC maintenance that is a longer access point to the north of the Skinner-Larson property. Discussion of why Tall Timber Road HOA will not allow an easement was ensued by supervisors and citizens in attendance finding boundaries directly bordering Skinner-Larson land does not directly connected with access to HOA roads without an easement. Restating the Cartway needing to find the shortest and least invasive access point discussion of the proposed Cartway is revisited with further concern from the Leand party that the Cartway proposed may become a high traffic access point if Skinner-Larson party develops their land commercially. C. Friesner decided to revisit the parties and see if a resolution was reached within 15 days on June 1, 2022 for a special meeting. Leland party suggested a possible construction easement if after the construction phase Tall Timber Trail could be the main access point. Supervisor Friesner will contact MAT for further advice on an attorney and next steps.

- Mowing bid submitted by Dave Somnis presented to the supervisors. L. Cooper motioned to accept the bid, C. Homyak seconded. Motion passed. Clerk and Deputy Clerk will create the contract for signature.
- Lutsen 99'ner requested use of the Lutsen Township parking area for bike race station and the supervisors approved

**Donations:** None

**Citizen Comments:** Steve Duclos asked for final thought on paint color for the Lutsen Town Park pump house; Supervisors agreed to be painted red in body and white on trim like the town/fire halls.

**Adjournment:** C Friesner made a motion to adjourn; seconded by L Cooper. Motion passed and meeting was adjourned at 8:22 p.m.

Respectfully Submitted,    Samantha Mcquatters-Spangle    Clerk                      C Friesner            Chairperson

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